

APPENDIX 6



REPUBLIC OF GHANA

**MINISTRY OF ENVIRONMENT, SCIENCE, TECHNOLOGY
AND INNOVATION (MESTI)**

**GHANA JOBS AND SKILLS PROJECT
Credit # 6716-GH
PROJECT ID: P166996**

DEVELOPMENT OF FRAMEWORK FOR TECHNOLOGY TRANSFER

MODEL COLLABORATIVE RESEARCH AGREEMENTS

Apprenticeship Training Agreement

APRIL, 2023

This Agreement, entered into on..... the day of..... between hereinafter called the trainer/training institution, and hereinafter called the apprentice, in the trade or occupation of The Term of apprenticeship commences on the..... day of..... and will terminate upon the completion of the apprenticeship training period or by mutual consent of both Trainer and apprentices. The term of apprenticeship is flexible and a **Completion of Apprenticeship certificate** will be issued to apprentices who complete all portions of their training and achieve a pass mark in the Certificate of Qualification examination administered by Commission on Technical and Vocational Education and Training (CTVET)

The Trainer agrees as follows;

- a) Accept and train the apprentice in all areas of the trade or occupation so far as the training facilities allow and the apprentice is permitted to work in Ghana;
- b) Ensure the apprentice is supervised by a journeyman in the said trade and the ratio of apprentices to journeymen, as established by the Provincial Apprenticeship Board for the trade, is not exceeded;
- c) Permit the apprentice to attend in-school training classes approved by the Trade Advisory Committee for the trade; and
- d) Cooperate with the Apprenticeship Training Officer in monitoring and recording apprentice's progress, and in scheduling in-school training.

2. The apprentice agrees to:

- a) work as an apprentice and be trained in the trade or occupation by the employer;
- b) show caution and respect for the tools and equipment, goods and property of the employer and avoid any damage or waste of them;
- c) show caution and respect for the goods and property of the employer's customers.
- d) cooperate with the Apprenticeship Training Officer in monitoring and recording apprentice's progress, and in scheduling in-school training; and
- e) attend the required in-school training classes for the trade or occupation.

3. The apprentice's rate of pay shall conform to the current collective agreement, if the employer is a party to the agreement, or to locally accepted rates in the absence of a collective agreement.

4. All parties agree to be subject to and carry out the provisions of the Apprenticeship and Trades Qualification Act and Regulations as they apply to the trade or occupation and this agreement. In Witness thereof the parties hereto have hereunder set their hands the day and year aforesaid.

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Witness

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Employer

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Witness

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Apprentice

Registered at the office of the Head, Apprenticeship & Training this day of.....

Head, Apprenticeship & Training